



Zoom Teleconference of the Governing Board

Wednesday, January 11, 2023 – 12:00 p.m. to 1:00 p.m. PST

Members Present: Kisha McDonald, Demetrius Parker, Brody Lorda, Tamara Dixon, Chris Hazen, Jocelyn Kurland, David Kitchen, Andrea Cutler, Nancy Love, Macy Dippert

Members Absent:, Paula Adams

Invited Attendees: WRIPMA-HR Governing Board & 2023 Conference Chair

MEETING MINUTES

1. Call to Order/Roll Call	Kisha
2. Minutes from December 14, 2022, will be reviewed in February	Kisha
3. Review and Approval of November & December 2022 Financial Report The December financials were tabled and moved to the February 2023 meeting. Being no changes Tamara made a motion to approve the November 2022 financial report as presented. Demetrius seconded. Motion passed.	All
4. January 2023 WR Leadership Retreat Update Demetrius reported everything is in order for the Leadership Retreat. He reminded the board to take the assessments that had been emailed to all attendees, from Cloverleaf. The assessments will be presented and discussed at the retreat. Individual assessment results will not be shared with the group. Brody stated we did not reach our minimum room block, as some attendees booked through other sources. We are currently 4 nights short. Brody will contact the hotel to see if those who booked through the hotel directly, or through other sources can be counted towards our room block. If not, we will be required to pay for the nights we are short. The board meeting will take place at 5:00p.m. on Friday evening.	Brody /Demetrius

<p>Brody will let everyone know the location prior to the meeting. The social event on Friday evening will take place at Margaritaville which is inside the Flamingo hotel. Everything else i.e., food, technology, etc. are all taken care of.</p>	
<p>5. Update from 2023 Conference Chair</p> <p>David reported we now officially have two keynotes. Janis Burl, former TSA Social Media Manager will open the conference on Monday morning and Craig and Fred will be our final keynote on Wednesday morning. The conference committee is very excited about both of these keynote speakers. The committee is still in the process of confirming concurrent session speakers. Fortunately, we have plenty to choose from.</p> <p>Early bird registration closes on Jan. 31, 2023. Sponsorships are going well, and the committee is excited about the wellness programming that is scheduled throughout the conference.</p>	<p>David</p>
<p>6. Executive Council Update</p> <p>Next week the Executive Council will be meeting in Alexandria, VA for the purpose of strategic planning. The Council will be doing a SWAT analysis and developing and prioritizing strategic goals. They will also discuss how the 4 regional advisory committees will work. All communication to the Executive Council from National is now coming from PSHRA, which is exciting. Tamara will have additional information to share at the Leadership Retreat.</p>	<p>Tamara</p>
<p>7. 2023 Awards Nominating Committee – 2nd VP</p> <p>An email requesting awards nominations will be sent out within the next week. Brody is creating a Google document that will accompany the request for nominations.</p> <p>A discussion took place related to who is typically on the awards selection committee. Tamara shared that usually the committee is made up of the 2nd VP and a couple other board members. Brody will reach out to board members to ask for their assistance in reviewing the nominations.</p>	<p>Brody</p>
<p>8. 2nd VP Nominations Update</p> <p>The call for nominations for 2nd VP will likely go out this week.</p> <p>Demetrius asked David if he needs volunteers for the 2023 conference, as there is a space on the nomination form asking if the individual submitting the form is interested in volunteering. David will get with Malena, the 2023 Volunteer Chair and get back to Demetrius regarding the need for volunteers.</p>	<p>Demetrius</p>

<p>9. 2024 Conference Planning Update– Location/Chair/Committee –</p> <p>Jocelyn is the Conference Chair for the 2024 conference and Demetrius and Jocelyn are working on building the conference committee. Already committed are Chris – Sponsorship Chair and Miranda who works with Chris will be the Marketing Chair. Macy will be the Financial Chair.</p> <p>Possible conference locations are San Francisco or Walnut Creek, CA</p>	<p>Demetrius</p>
<p>10. Holiday Gift Exchange Reveal</p> <p>Those who participated in the gift exchanged revealed who they gave their gifts to. Everyone enjoyed the gift exchanged and thanked their Secret Santa for the great gifts they received.</p>	<p>Kisha</p>
<p>11. SHRM Provider Status/Account</p> <p>David explained that in 2021 Mary Rowe paid for a SHRM Conference Provider license. It allowed for the region to be considered a SHRM provider for one conference over a 2 year period. The license is now up for renewal. David asked if we wanted to renew it for one conference, increase it to two conferences, upgrade to a license that allows all of our events to be considered SHRM approved events, or not renew it. The license provides a code for attendees to enter in order to receive SHRM recertification credits. It was discussed that our members can now enter our events for SHRM credit and no one was aware of any of our events being denied by SHRM.</p> <p>After discussion by the board, it was decided renewing the SHRM license was not necessary. Demetrius made a motion to not renew the SHRM license. Tamara seconded. Motion passed.</p>	<p>David/All</p>
<p>Adjourn Prior to adjourning the meeting Tamara confirmed that until we receive further instructions from National we are not to use the PSHRS name or logo. She anticipates getting more direction on the transition at the Executive Council meeting next week.</p> <p>Being no additional business, the meeting was adjourned at 12:40p.m.</p>	